

At a Meeting of the **STANDARDS COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the **21<sup>st</sup>** day of **November 2017** at **10.00am**.

**Present:** Cllr A F Leech – Chairman  
Cllr J Sheldon – Vice-Chairman  
  
Cllr B Lamb Cllr J Yelland

Sue Nightingale - Deputy Monitoring Officer  
Kathy Hoare - Senior Case Manager – Democratic Services

**Apologies received from:** Cllr J Evans

**\*SC 1 ITEMS REQUIRING URGENT ATTENTION**

Following a request, it was agreed that the response letter sent to Marcus Jones, Secretary of State for Communities in regard to sanctions would be circulated to all Members of the Committee.

**\*SC 2 CONFIRMATION OF MINUTES**

The Minutes of the Meeting held on 29 November 2016 were confirmed and signed by the Chairman as a true and correct record.

**\*SC 3 ANNUAL REPORT**

The Monitoring Officer presented the Annual Report to the Members.

Answering questions raised by Members, the Monitoring Officer confirmed that:

- Only one formal complaint was upheld this year that had been resolved on 2<sup>nd</sup> November;
- A monthly update would be given to the Chairman of the Committee on any complaint received that had moved to the stage of an Independent Person interview and upheld;
- Parish & Town Councils had the power to deal with their own dispensations;
- A training event for Parish & Town clerks/councillors in regard to standards would be arranged in the New Year and led by the Monitoring Officer;
- Officers time was taken up dealing with calls regarding complaints of which most were not classified as a complaint but more of a disagreement to a decision or enquiries about Personal and Disclosable Pecuniary Interests. In response, the Committee requested some indication of the time spent on calls and enquires and would raise this with the lead Hub Committee Member for Customer First;
- Recommendation for the annual meeting of the Standards Committee to revert back to a date in March.

It was then **RESOLVED** that:

1. The Annual Report be agreed;
2. The Monitoring Officer will update the Chairman on a monthly basis if any complaint moves to the stage of an IP assessment;
3. The Monitoring Officer will contact all Parish and Town Clerks with a date for a training session on the purpose and content of West Devon's Code of Practice in the New Year; and
4. That the wording 'dual-hatted' in the section on general dispensations to Borough Councillors in the Annual Report is changed to 'multi-hatted'.

(The Meeting terminated at 10.40 am)

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**Chairman**